

MINUTES

Present: Revd. Henry Curran, Kate Curran, Jonathan Larsson, Stacey Mutch, Debs Hunt, Joyce Cooper, Kathryn Hubbard, Chris Drew, Rosie Adsley, Ian Knight, Fiona Houghton. Becca Haines joined us at item 4.

1. Bible Reading and Opening Prayer

Led by Henry from Philippians 1:12-14.

2. Apologies

Lawrence Ward.

3. Minutes of last meeting 16 March 2020

We agreed that these are a true record and Henry should sign them.

a. Action Points and Matters Arising

None.

4. Vicar's Report

Henry has now heard of some church members contacting others as encouraged at the service on 26 April. The PCC had heard other examples of church members being in touch to encourage each other outside official meetings.

5. Standing Committee Report

Becca reported that the latest Standing Committee meeting on 27 April had mainly discussed how church was going in lockdown, with a particular focus on how to manage the workload at the Vicarage and provide some annual leave for the staff.

6. Safeguarding Report

[redacted].

7. Finances

a. Report up to 31 March 2020

Stacey reported that before lockdown our finances had been mostly as expected, with a slight drop in income due to some regular givers moving away or having to reduce their giving. Since Henry's appeal on 10 May we have received some promises of increased giving and some donations from those who would normally give by collection plate.

b. Impact of COVID-19

The revised budget was based on the assumption that hall income could resume in October. We have reduced what we expect to be able to pay in Parish Share to £29,500 (we were asked for £33,500 this year) and cut any non-essential spending, but tried to protect the incomes of our mission partners and those who are paid to work for the church. Kathryn offered to take a cut in her Honorarium of £3,000 as Director of Music, but the PCC declined as she is using her working hours for valuable pastoral work. We agreed to offer the church hall cleaner 80% of her regular pay while our buildings are closed and she is unable to work for us. This brings us to a projected deficit of £4,641.44 in 2020, which can be absorbed by using some of our reserves.

Becca proposed and Chris seconded *that we accept the revised budget, subject to the amendment agreed at this meeting* (amended budget attached). Passed unanimously.

Jonathan proposed and Joyce seconded *that we write to the Church of England, asking if they intend to keep parish share expectations at 100% this year given the financial burden on parishioners caused by the COVID-19 crisis.* Passed unanimously. **Action: Henry**

9. Any Other Business

None.

12. Determination of Confidential Items

[redacted]

8. Ministry in Lockdown and Beyond

There was general contentment with our current ministry during lockdown, but we suggested introducing testimony opportunities as part of Wednesday evening Zoom meetings, and making sure we celebrate students graduating this summer. A Zoom quiz is planned for Wednesday 3 June.

Elements of lockdown ministry which we suggested could be retained when reopening normal ministry included online prayer meetings, video interviews with distant mission partners, more regular contact with our housebound members, mixed group conversations after church, different people leading prayers.

10. Dates of next meetings:

- a. Standing Committee – Away Day scheduled for 6 June is postponed until after lockdown. Date for online meeting before July PCC meeting TBC.
- b. PCC – 6 July 2020.

11. Prayer

Extended prayer time was cancelled due to time constraints.
Chris closed the meeting in prayer.

13. Review of Meeting

None due to time constraints.

Appendix – Revised 2020 Budget as agreed at PCC meeting 18 May 2020

Income			
	BUDGET 2020	Revised Budget	Difference
Regular Giving : Gift Aided	£21,000.00	£16,500.00	-£4,500.00
Regular Giving: Not Gift Aided	£11,000.00	£10,600.00	-£400.00
Stewardship Giving	£9,500.00	£5,862.84	-£3,637.16
CAF Giving	£500.00	£1,500.00	£1,000.00
Service Offerings	£3,500.00	£1,886.72	-£1,613.28
Special Appeal Receipts	£300.00	£300.00	
Donations: Gift Aided	£200.00	£200.00	
Donations: Not Gift Aided	£150.00	£450.00	£300.00
Gift Aid Recovered: General	£6,500.00	£5,000.00	-£1,500.00
Gift Aid Recovered: Special			
Legacies & Grants Received			
Social Events	£300.00	£300.00	
Church Weekend	£250.00		-£250.00
Evangelism			
Other Events Receipts	£100.00	£100.00	
Wednesday Fellowship	£1,000.00	£300.00	-£700.00
Connect Groups			
Student Connect			
Special Service Fees Received	£400.00	£600.00	£200.00
Printing & Stationery			
Church Hire Income	£12,000.00	£6,000.00	-£6,000.00
Car Park Income	£2,300.00	£2,300.00	
Book Sales	£50.00	£50.00	
Insurance Claims			
Dividends & Interest	£45.00	£45.00	
Crossteach	£480.00	£240.00	-£240.00
Sundry Income	£400.00	£500.00	£100.00
Total	£69,975.00	£52,734.56	-£17,240.44

Expenditure

	BUDGET 2020	Revised Budget	Difference
Mission Partners	£5,100.00	£5,100.00	
Midlands Gospel Partnership	£400.00	£400.00	
Donations Made			
Parish Share (£33,500)	£30,000.00	£29,500.00	-£500.00
Honorarium: Director of Music	£3,000.00	£3,000.00	
Wedding & Funeral Organist	£90.00	£90.00	
Special Appeal Payments	£300.00	£300.00	
Children's Ministry	£250.00	£100.00	-£150.00
Connect Group Costs			
Student Connect	£150.00	£150.00	
Wednesday Fellowship Costs	£600.00	£200.00	-£400.00
General Worship Costs	£880.00	£440.00	-£440.00
Discipleship Study Books			
Social Events Expenses	£300.00	£300.00	
Church Weekend	£300.00		-£300.00
Evangelism	£1,000.00	£200.00	-£800.00
Other Events	£100.00	£100.00	
Leadership Development	£100.00		-£100.00
Assigned Fees Payable	£400.00	£400.00	
Vicar's Expenses	£1,200.00	£600.00	-£600.00
Curate's Expenses			
Other Staff Expenses	£150.00	£150.00	
Printing & Stationery	£3,500.00	£2,000.00	-£1,500.00
Other Admin & Sundry	£900.00	£900.00	
Church Energy (E-3005483184, G-3005528405)	£3,500.00	£2,000.00	-£1,500.00
Hall Energy (E-3005514347 G-3005525897)	£4,250.00	£3,000.00	-£1,250.00
Telephone	£250.00	£250.00	
Church Repair, Restoration and Maintenance	£800.00	£800.00	
Organ Repairs	£1,000.00		-£1,000.00 (1)
Hall Repair, Restoration and Maintenance	£800.00	£800.00	
Church Insurance	£2,850.00	£2,850.00	
Hall Insurance	£1,600.00	£1,600.00	
Hall Cleaner's Wages	£960.00	£916.00	-£44.00 (2)
Churchyard Maintenance	£150.00	£150.00	
Gardener's wages	£480.00	£480.00	
Church Capital Expenditure	£250.00	£250.00	
Hall Capital Expenditure	£150.00	£150.00	
Vicar's Discretionary Fund	£200.00	£200.00	
Buildings Fund	£4,000.00		-£4,000.00
Total	£69,960.00	£57,376.00	-£12,584.00
Net Surplus / Defecit	£15.00	-£4,641.44	

1. Will need to check what money has been ringfenced for repairs and contact donors
2. 80% april-sept

